

**American Mosquito Control Association
November 18, 2006**

AMCA Board Members in Attendance

Joseph Sanzone, President
Gene Payne, President-Elect
Major S. Dhillon, Vice-President
William R. Opp, Past President, 2005
Roger S. Nasci, Past President, 2004
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
William Meredith, Mid-Atlantic
Doug Carlson, South Atlantic
Tom Wilmot, North Central
Dennis Walette, South Central
Gary Hatch, West Central
Jill Townzen, North Pacific
Steve Mulligan, South Pacific

Not Present

Yasmin Rubio-Palis, Latin-America

AMCA Staff

Sarah Gazi
Jennifer Collier

Others in Attendance

Joe Conlon
Roxanne Connelly
Karl Malamud-Roam

CALL TO ORDER:

Mr. Sanzone, President, called the AMCA Interim Board meeting to order at 8:00 AM on November 18, 2006.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year, including Don Weidhaas.

APPOINTMENT OF PARLIAMENTARIAN:

President Sanzone appointed Mr. Payne as Parliamentarian.

APPROVAL OF THE AGENDA:

President Sanzone called for a motion to approve the agenda.

- **ACTION:** A motion was made to approve the agenda as presented. The motion was seconded and passed unanimously.

APPROVAL OF THE MINUTES:

President Sanzone presented the minutes from the February 25, 2006, board meeting.

- **ACTION:** A motion was made to approve the minutes from the February 25, 2006, Board of Directors Meeting. The motion was seconded and passed unanimously.

President Sanzone presented the minutes from the February 26, 2006, board meeting.

- **ACTION:** A motion was made to approve the minutes from the February 26, 2006, Board of Directors Meeting. The motion was seconded and passed unanimously.

President Sanzone presented the minutes from the March 2, 2006, board meeting.

- **ACTION:** A motion was made to approve the minutes from the March 2, 2006, Board of Directors Meeting. The motion was seconded and passed unanimously.

APPROVAL OF THE 2007 STRATEGIC PLAN:

President Sanzone reviewed the action items derived from the strategic planning meeting held on November 17, 2006.

- Finance Committee to assess the Sustaining Member formula.
- Legislative & Regulatory Committee to work with Headquarters on developing a Sustaining Member packet.
- Membership Committee and Headquarters to review meeting registration fee structure.
- Executive Committee to review McDermott, Will, and Emery services.
- Membership Committee to update standard AMCA presentation.
- Legislative & Regulatory Committee to review PESP communications.

- JAMCA Editorial Board to review electronic manuscript submissions.
 - Awards Committee to implement criteria for "Volunteer of the Year" award.
- **ACTION:** A motion was made to approve the action items from the 2007 Strategic Plan. The motion was seconded and passed unanimously.

HEADQUARTERS REPORT:

Ms. Gazi reported on the Association Headquarters staff activity and the 2006 management hours.

TECHNICAL ADVISOR REPORT:

Mr. Conlon updated the Board on his activities as Technical Advisor. Updates included attendance at PPDC meeting, the EPA strategic plan, registration review, and endocrine disruption.

Mr. Conlon also gave an update on his public relations and publications activity.

EXECUTIVE COMMITTEE:

President Sanzone reviewed the committee's charges and findings. The committee recommended setting up a task force to review the annual meeting site selection process. This task force will be led by Major Dhillon and will include Doug Carlson, Tom Wilmot, Gary Hatch, and Bill Reinert. Sarah Gazi, Executive Director, will also work with the task force to review this process.

President Sanzone also reviewed a letter from Howe & Hutton, a legal firm used by several clients at Association Headquarters, in regard to trademark and copyright registration.

NOMINATING COMMITTEE:

Mr. Opp reviewed the vice-president nominees, Doug Carlson and Roxanne Connelly.

TREASURER'S REPORT:

Mr. Inman gave an overview of cash vs. accrual accounting.

Mr. Inman presented the 2005-2006 income and expenses and the 2005-2006 audit. The association had a loss of \$53,065 for the year.

- **ACTION:** A motion was made to approve the 2005-2006 audit. The motion was seconded and passed unanimously.

Mr. Inman also reviewed the investments as of September 30, 2006, the September 2006 financial statement, and the restricted and temporarily restricted funds.

FINANCE COMMITTEE:

Allan Inman reviewed the committee's charges. The board deferred action on the committee's recommendation to adopt a policy that any category expenditure greater than the budget be approved prior to the expenditure by either the Board or finance committee. It was advised that the committee take back the policy recommendation and develop a policy to present at the next board meeting.

MEMBERSHIP COMMITTEE:

Ms. Gazi presented the current membership figures.

INDUSTRY COMMITTEE:

The committee had no charges to review. Ms. Whitman requested a list of duties and responsibilities for the Industry Committee.

AWARDS COMMITTEE:

Mr. Opp reviewed the awards to be presented at the 2007 Annual Meeting.

- Memorial Lecture Honoree – Norman Gratz
 - Memorial Lecturer – Graham White
 - Medal of Honor – E. John Beidler
 - Meritorious Service – Henry Rupp
 - Presidential Citation – Karl Malamud-Roam
 - Industry Award – Bob Bonnett
- **ACTION:** A motion was made to approve the awards recommended by the Awards Committee. The motion was seconded and passed unanimously.

A discussion was held in regard to award winner compensation. It was decided that the Memorial Lecturer would receive complimentary registration, and the Presidential Citation award recipient would receive complimentary registration and a framed certificate of appreciation.

- **ACTION:** A motion was made to provide the Meritorious Service award recipient with a complimentary registration and hotel room, in addition to travel reimbursement, not to exceed \$500, from the Annual Meeting

Awards expense item. The motion was seconded and passed unanimously.

A discussion was held regarding the Grassroots Award.

- **ACTION:** A motion was made to amend the Grassroots Award to include: complimentary registration, \$200 check to award recipient, up to \$500 to cover reimbursement of meeting expenses paid to sponsoring agency upon submission of receipts. The motion was seconded and a vote was called with 11 ayes and 4 nays. The motion passed.

BYLAWS & POLICY COMMITTEE:

Dr. Nasci presented the Bylaws and Policy Committee report on behalf of the committee.

- **ACTION:** A motion was made to charge the Bylaws & Policy Committee with a change to the bylaws to sunset the Headquarters Committee. This change must abide by the rules set for in Article XII of the AMCA Bylaws. The motion was seconded and passed unanimously.

LEGISLATIVE & REGULATORY COMMITTEE:

Karl Malamud-Roam updated the board on the results of the 2006 election and how the changes can affect mosquito control.

Dr. Meredith gave an update on the plans for the 2007 Washington Day conference.

Mr. Carlson gave an update on PESP.

Dr. Malamud-Roam reported on current legislative and regulatory issues and updates and suggested 2007 priorities.

The committee's charge to follow up on the expansion of the FMCA survey on aerial application technology to a national survey is in its second phase and will include additional questions. This charge will carry over.

2011 ANNUAL MEETING SITE SELECTION:

Mario Busquets presented a proposal on behalf of the Sheraton in Seattle, Washington.

Audrey Coonan presented a proposal on behalf on the Hyatt Regency San

Chip Szmurlo presented a proposal on behalf of the Disneyland Hotel, Anaheim, California.

- **ACTION:** Secret voting was held at this time to vote for the 2011 meeting site. The vote resulted in the selection of the Disneyland Hotel, Anaheim, California.

TRAINING & MEMBER EDUCATION COMMITTEE:

Dr. Connelly reviewed the report of the Training & Member Education Committee. Dr. Connelly reported that a survey was mailed to each state CEU coordinator. The majority of respondents would not approve this general request for CEUs for the 2007 Annual Meeting and provided detailed instructions on how to get CEU approval.

A discussion was held on the possibility of holding a CEU session at the 2007 Annual Meeting. The Board agreed that the AMCA Executive Director would work with Dr. Connelly to send out a survey to the membership to find out the interest in CEUs.

- **ACTION:** A motion was made to allot \$2500 for the 2007 student competition. Of this \$2500, \$1126 will come from the interest of the Student Competition Fund and \$1374 will come out of the Annual Meeting Award budget item. The motion was seconded and passed unanimously.

PUBLICATIONS COMMITTEE:

Ms. Gazi presented the Publications Committee report. It was reported that Allen Press is now converting JAMCA into PDFs for posting on the AMCA website. The cost is \$1.50 per page.

Ms. Gazi also reviewed the 2007 Newsletter Production Schedule. The AMCA Newsletter will be quarterly in 2007.

PUBLIC RELATIONS COMMITTEE:

Mr. Conlon presented the Public Relations report. Mr. Conlon predicted that there will be much media attention at the 2007 Annual Meeting.

ANNUAL MEETING COMMITTEE:

Dr. Dhillon stated that the deadline for the Call for Papers has been extended to December 8, 2006.

Ms. Gazi presented the 2007 Annual Meeting budget.

- **ACTION:** A motion was approved the budget as presented. The motion was seconded and passed unanimously.

Dr. Dhillon reviewed the proposed 2007 Annual Meeting registration rates.

- **ACTION:** A motion was made to approve the following registration rates: \$265 (\$315 late reg.) for members, \$415 (\$465 late reg.) for non-members, \$355 (\$405 late reg.) for trustees, \$255 (\$305 late reg.) for trustee companions, \$70 (\$90 late reg.) for students, \$190 (\$240 late reg.) for personal guests, \$100 for Single Day Attendees, and \$65 for Banquet Tickets. The motion was seconded and passed unanimously.

SCIENCE & TECHNOLOGY COMMITTEE:

Mr. Hatch reported on the activity of the Science and Technology Committee. The committee has provided formal letters to appropriate government and private granting organizations giving the AMCA recommendations for the high priority research needs to benefit and improve mosquito control.

These letters will be signed by the AMCA President and mailed.

CLOSED SESSION:

The Board of Directors went into closed session for the review of the AMCA Technical Advisor.

NEW BUSINESS:

Ms. Townzen proposed the possibility of posting GIS applications and results on the AMCA website. A discussion was held.

A discussion was held in regard to the Martin S. Chomsky Memorial Fund.

- **ACTION:** A motion was made to donate \$200 to the Martin S. Chomsky Memorial Fund. The motion was seconded and failed.

The meeting adjourned at 5:37 PM on November 18, 2006. The next board meeting is scheduled for March 30, 2007, in Orlando, FL.