

**American Mosquito Control Association
October 23, 2007**

AMCA Board Members in Attendance

Gene Payne, President
Major S. Dhillon, President-Elect
Doug Carlson, Vice-President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
William Meredith, Mid-Atlantic
Roxanne Connelly, South Atlantic
Tom Wilmot, North Central
Dennis Walette, South Central
Gary Hatch, West Central
Jill Townzen, North Pacific
Steve Mulligan, South Pacific

Not Present

Yasmin Rubio-Palis, Latin-America
Joseph Sanzone, Past President 2006
William R. Opp, Past President 2005

AMCA Staff

Sarah Gazi
Jennifer Collier

Others in Attendance

Joe Conlon
Karl Malamud-Roam

CALL TO ORDER:

Mr. Payne, President, called the AMCA Interim Board meeting to order at 7:59 AM on October 23, 2007.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year, including Warren Stickle.

APPOINTMENT OF PARLIAMENTARIAN:

President Payne appointed Mr. Carlson as parliamentarian.

APPROVAL OF THE AGENDA:

President Payne called for a motion to approve the agenda.

- **ACTION:** A motion was made by Dennis Walette to approve the agenda as presented. The motion was seconded by Tom Wilmot and passed unanimously.

APPROVAL OF THE MINUTES:

President Payne presented the minutes from the March 31 and April 5, 2007, board meetings.

- **ACTION:** A motion was made by Doug Carlson to approve the minutes from the March 31 and April 5, 2007, Board of Directors Meetings. The motion was seconded by Stephanie Whitman and passed unanimously.

HEADQUARTERS REPORT:

Ms. Gazi reported on the Association Headquarters staff activity and the 2007 management hours.

- **ACTION:** A motion was made by Bill Reinert to approve the Headquarters report. The motion was seconded by Tom Wilmot and passed unanimously.

TECHNICAL ADVISOR REPORT:

Mr. Conlon updated the Board on his activities as Technical Advisor. Updates included attendance at PPDC meeting and membership, World Mosquito Day, legislative activity, and mosquito control issues in Massachusetts.

Mr. Conlon also gave an update on his public relations and publications activity.

- **ACTION:** A motion was made by Steve Mulligan to approve the Technical Advisor report. The motion was seconded by Gary Hatch and passed unanimously.

EXECUTIVE COMMITTEE:

President Payne presented the conflict of interest policy to the AMCA Board. A discussion was held regarding whether there should be a limit on dollar

amount for gifts. The Board agreed that there needs to be a comment submission period.

The Executive Committee will review the conflict of interest policy again based on board feedback and present its findings to the Board for approval at the March 1, 2008 Board of Directors Meeting.

NOMINATING COMMITTEE:

The Board reviewed the vice-president nominees, Janet McCallister and Wayne Kramer. Nominees were previously approved by email vote.

TREASURER'S REPORT:

Mr. Inman gave an overview of cash vs. accrual accounting.

Mr. Inman presented the 2006-2007 income and expenses and the 2006-2007 audit. The association had a loss of \$968 for the year based on accrual accounting and a profit of \$8,194 on cash basis accounting. Mr. Inman also reviewed the investments of the association.

Mr. Inman presented the results of changing the Sustaining Membership fees based on the formula and scale method. As a result of this change, AMCA has increased its revenue and lost a few Sustaining Members, but has also gained a few Sustaining Members.

Mr. Inman reviewed the Association Headquarters contract renewal. The current contract will end June 30, 2008. Mr. Inman has been negotiating a new 3-year contract with Amy Williams.

Mr. Inman recommended that the Board grant Mr. Payne and Mr. Inman authority to sign the new contract in 2008.

- **ACTION:** A motion was made by Gary Hatch to approve granting Gene Payne and Allan Inman the authority to sign the 3-year Association Headquarters contract. The motion was seconded by Tom Wilmot and passed unanimously.
- **ACTION:** A motion was made by Major Dhillon to approve the Treasurer's report, including the 2007-2008 audit. The motion was seconded by Stephanie Whitman and passed unanimously.

FINANCE COMMITTEE:

Allan Inman presented the Finance Committee recommendations. They have requested that committees submit their budget requirements to the

Executive Director several weeks prior to the Annual Meeting so that these costs may be reflected in the budget. Sarah Gazi, AMCA Executive Director, will solicit for budget requests prior to committee report deadlines.

- **ACTION:** A motion was made by Gary Hatch to approve the Finance Committee report. The motion was seconded by Tom Wilmot and passed unanimously.

MEMBERSHIP COMMITTEE:

Ms. Gazi presented the current membership figures. A discussion was held regarding the possibility of offering a reduced Regular Member rate for Student Members who want to become Regular Members. No action was taken.

- **ACTION:** A motion was made by Stephanie Whitman to approve the Membership Committee Report. The motion was seconded by Steve Mulligan and passed unanimously.

INDUSTRY COMMITTEE:

Stephanie Whitman presented the Industry Committee Report. The committee is continuing to keep an eye on the new products coming down the pike. Ms. Whitman also discussed revising the survey for industry.

Dialogue was held concerning new exhibitor recruitment. It was suggested that AMCA could attempt to solicit state and regional mosquito associations for their exhibitor lists.

- **ACTION:** A motion was made by Steve Mulligan to approve the Industry Committee Report. The motion was seconded by Dennis Walette and passed unanimously.

AWARDS COMMITTEE:

Mr. Sanzone's committee report presented the awards to be presented at the 2008 Annual Meeting.

- Memorial Lecture Honoree – Andrew Spielman
- Memorial Lecturer – John Edman
- Medal of Honor – David Dame
- Meritorious Service – Allan Inman & Manuel Lluberas
- Presidential Citation – William H. Meredith
- Belkin Award – Anice Sallum
- Grassroots Award – Craig Conway & Chris Frame

- **ACTION:** A motion was made by Major Dhillon to approve the awards recommended by the Awards Committee. The motion was seconded by Stephanie Whitman and passed unanimously.

A discussion was held in regard to award winner compensation.

- **ACTION:** A motion was made by Allan Inman to use \$1,800 of interest from the Student Competition Fund and \$1,700 from the general fund to compensate the Student Competition winners. The motion was seconded by Roxanne Connelly and passed unanimously.
- **ACTION:** A motion was made by Allan Inman to use up to \$700 of interest from the Belkin fund to reimburse the Belkin Award winner for registration and travel. The motion was seconded by William Reinert and passed unanimously.

BYLAWS & POLICY COMMITTEE:

The Board reviewed the proposed bylaws changes recommended by the Bylaws and Policy Committee.

- **ACTION:** A motion was made by Tom Wilmot to approve the amended bylaws submitted by the Bylaws & Policy Committee. The motion was seconded by Stephanie Whitman and passed unanimously.

PUBLICATIONS COMMITTEE:

A discussion was held regarding the January launch of electronic manuscript submission for the *Journal*.

- **ACTION:** A motion was made by Major Dhillon to dissolve the Board Game Subcommittee. The motion was seconded by Allan Inman and passed unanimously.
- **ACTION:** A motion was made by Major Dhillon to approve the Publications Committee report. The motion was seconded by Steve Mulligan and passed unanimously.

A discussion ensued on the difficulties of receiving all fees for page charges from *Journal* authors. Allan Inman and Roxanne Connelly will look further into this problem.

ANNUAL MEETING COMMITTEE:

Doug Carlson asked Board member to review the draft agenda for the 2008 Annual Meeting to determine if there were any session conflicts.

The meeting broke for lunch at 11:25 AM.

LEGISLATIVE & REGULATORY COMMITTEE:

Karl Malamud-Roam updated the board on legislative and regulatory activity. Items for discussion included the refuge policy, Clean Water Act, adulticides, federal funding, and legal funding.

William Meredith gave an update on the plans for the 2008 Washington Day conference.

Doug Carlson gave an update on PESP. AMCA has received applications from Central Massachusetts Mosquito Control and Cape Cod Mosquito Control to become PESP partners under the auspices of AMCA.

- **ACTION:** A motion was made by Doug Carlson to approve Central Massachusetts Mosquito Control and Cape Cod Mosquito Control as PESP partners under the auspices of AMCA. The motion was seconded by Allan Inman and passed unanimously.
- **ACTION:** A motion was made by Steve Mulligan to approve the Legislative & Regulatory Committee report. The motion was seconded by Stephanie Whitman and passed unanimously.

PUBLIC RELATIONS COMMITTEE:

Joseph Conlon presented the Public Relations report. Central Life Sciences produced and funded a public service announcement about West Nile virus. AMCA will have all rights to this video and will be allowed to post it on the website and distribute to members for their own local uses.

Mr. Conlon also indicated that the PR committee is interested in acquiring film footage from the AMCA membership to have on file for PR usage.

- **ACTION:** A motion was made by William Reinert to approve the Public Relations Committee report. The motion was seconded by Doug Carlson and passed unanimously.

2012 ANNUAL MEETING SITE SELECTION:

Sarah Gazi presented proposals from Hilton Austin, Peabody Little Rock, and Memphis Marriott.

- **ACTION:** Anonymous voting was held at this time to vote for the 2012 meeting site. The vote resulted in the selection of the Hilton Austin, Austin, Texas.

ANNUAL MEETING COMMITTEE (Continued):

Sarah Gazi presented the 2008 Annual Meeting budget. Ms. Gazi also presented the projections for 2008 and why they differ from budget.

Allan Inman reviewed the proposed 2008 Annual Meeting registration rates.

- **ACTION:** A motion was made by Allan Inman to approve the following registration rates: \$265 (\$315 late reg.) for AMCA members, \$415 (\$465 late reg.) for non-members, \$355 (\$405 late reg.) for AMCA member trustees, \$505 (\$555 late reg.) for non-member trustees, \$255 (\$305 late reg.) for trustee companions, \$70 (\$90 late reg.) for students, \$190 (\$240 late reg.) for personal guests, \$100 for Single Day Attendees, and \$65 for Banquet Tickets. The motion was seconded by Major Dhillon and passed with 12 ayes and 1 nay.

Sarah Gazi requested some guidance from the Board on how to proceed in future years regarding the site selection process and procedure if there is no host association. Doug Carlson and Major Dhillon agreed to develop a plan in the event a site is selected with no host association.

- **ACTION:** A motion was made by Jill Townzen to provide 24 room nights to the volunteers of the 2008 Annual Meeting. The motion was seconded by Bill Reinert and passed with 10 ayes and 3 nays.

TRAINING & MEMBER EDUCATION COMMITTEE:

No written report was provided.

SCIENCE & TECHNOLOGY COMMITTEE:

No recommendations or findings were presented by the committee.

- **ACTION:** A motion was made by Stephanie Whitman to approve the Science & Technology Committee report. The motion was seconded by Roxanne Connelly and passed unanimously.

Review of the Technical Advisor:

The Board of Directors asked Joseph Conlon to exit the room for the review of the AMCA Technical Advisor.

- **ACTION:** A motion was made by Allan Inman to approve a 5% (\$2,150) bonus for Joseph Conlon payable in January 2008. The motion was seconded by Major Dhillon and passed unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

Roxanne Connelly will work with Sarah Gazi regarding the National Institutes of Health paying for students to come to meetings.

ADJOURNMENT:

- **ACTION:** A motion was made by Gary Hatch to adjourn. The motion was seconded by Major Dhillon and passed unanimously.