

**American Mosquito Control Association  
April 1, 2010**

**AMCA Board Members in Attendance**

Janet McAllister, President  
William Meredith, President-Elect  
Tom Wilmot, Vice President  
Doug Carlson, Past President  
Allan Inman, Treasurer  
Stephanie Whitman, Industry Director  
William Reinert, North Atlantic  
Stanton Cope, Mid-Atlantic  
Roxanne Connelly, South Atlantic  
Jim Stark, North Central  
Dennis Walette, South Central  
John Holick, West Central  
James Lunders, North Pacific  
Steve Mulligan, South Pacific  
Yasmin Rubio-Palis, Latin-America

**AMCA Staff**

Sarah Gazi

**Others in attendance**

Joe Conlon

**CALL TO ORDER:**

President McAllister called the AMCA Board meeting to order at 7:55 AM on April 1, 2010.

**APPROVAL OF THE AGENDA:**

The Board of Directors added the following items to Old Business:  
Update on forming a young people of mosquito control group, wording from the Bylaws & Policy Committee on Past President's role in planning the Washington Conference, combining the Grassroots Fund and the Boyd Fund, and the AH and Technical Advisor contracts.

The Board of Directors added the following item to New Business:  
Executive Committee member nomination.

- **ACTION:** A motion was made by Ms. Whitman to approve the agenda as presented. The motion was seconded by Mr. Lunders and passed unanimously.

### **2010-2011 Budget:**

Mr. Inman explained that several changes have been made to the draft budget. The income decreased and the expense side increased resulting in a budgeted loss of \$4,561.

- **ACTION:** A motion was made by Mr. Lunders to approve the 2010-2011 budget as presented. The motion was seconded by Mr. Holick and passed unanimously.

Mr. Inman read a letter from the Lexington Convention and Visitors Bureau indicating that they would be providing AMCA with \$4,500 of direct support for the 2010 Annual Meeting.

### **OLD BUSINESS:**

#### **Young People Of Mosquito Control Group**

President McAllister reported to the Board that the Membership Committee discussed appointing a student or a younger person within AMCA to form a young persons group. Dr. Cope contacted Alexandra Chaskopoulou to head up this initiative.

Dr. Cope reported that Ms. Chaskopoulou, winner of last year's student competition, already met with 25 students at the meeting in Lexington and they toured the University of Kentucky. Ms. Chaskopoulou will be starting an email list of students and young professionals within mosquito control.

#### **Past President's Role In Planning The Washington Conference**

President McAllister reviewed the below wording that addresses the Past President's duties.

"The AMCA Past President is expected to serve a one-year term as chair of AMCA's "Annual Washington Conference", providing there are no conflicts with a Past President's outside job duties or responsibilities. In the event of job conflicts prohibiting a Past President to serve as chairman of the Annual Washington Conference, the AMCA Executive Committee will determine a substitute chairman for said year. The Annual Washington Conference event for which the Past President will serve as chairman will typically occur about 13-15 months after the Past President has stepped down from his/her former President's role. The Past President in preparing for and conducting the Annual Washington Conference can look to assistance from the AMCA Technical Advisor, the AMCA Legislative & Regulatory Committee Chair, and various Legislative & Regulatory Subcommittee Chairs."

- **CHARGE:** A charge was issued to the Bylaws & Policy Committee to include this wording in the Procedures Guidelines Manual.

President McAllister indicated that she is still looking for someone to chair the Bylaws & Policy Committee.

### **Grassroots Fund and the Boyd Fund**

Mr. Inman stated that the Finance Committee recommends rolling the Boyd Fund into the Grassroots Fund.

- **ACTION:** A motion was made by Dr. Wilmot to roll the Boyd Fund into the Grassroots Fund. The motion was seconded by Ms. Whitman and passed unanimously.
- **ACTION:** A motion was made by Mr. Mulligan to rename the Grassroots Fund the Boyd-Ariaz Grassroots Fund. The motion was seconded by Mr. Reinert and passed unanimously.

### **Contract Extensions**

Mr. Inman indicated that the Association Headquarters contract and the Technical Advisor contract expire on June 30, 2011.

Mr. Inman requested permission to negotiate these contracts to be presented at the 2010 Interim Board of Directors Meeting for approval.

- **ACTION:** A motion was made by Dr. Cope to authorize Mr. Inman with negotiating the contract extensions with the Technical Advisor and Association Headquarters and present back to the Board at the Interim Board of Directors Meeting. The motion was seconded by Ms. Whitman and passed unanimously.

**NEW BUSINESS:**

- **ACTION:** A motion was made by Mr. Wallette to nominate Dr. Cope to the Executive Committee. The motion was seconded by Mr. Mulligan and passed unanimously.

**2010 SUCCESS METRICS:**

Ms. Gazi led a discussion on setting goals for 2010.

Below are the goals set by the AMCA Board of Directors:

Goal	Steps	Responsibility of	Complete
<b>1. Create an active "young professionals" group.</b>			
	Have group submit ideas to the board	Young Professionals Group	
	Evaluate if an "interim" membership category should be created	Membership Committee	
	Offer student booth	Annual Meeting	

	to local university at annual meeting	Committee	
<b>2. Increase the support received for Latin American Symposium</b>			
	Compile list of vendors in Latin America	Yasmin Rubio-Palis, Allan Inman, Steve Mulligan	
	Get additional funds	Headquarters	
	Solicit to vendors to exhibit in 2011 and 2012	Headquarters	
<b>3. Coordinate 3 webinars</b>			
	Select topics and speakers	Training & Member Education Committee	
	Setup and receipt of payments	Headquarters	
<b>4. Increase Membership</b>			
	Show value (this is what we did to help you and the industry)	Headquarters & Technical Advisor	
	Recruit members who have let their membership lapse	Headquarters	
	Show that membership is essential to survival	Headquarters & Technical Advisor	

<b>5. Increase committee involvement</b>			
	At least 2 committee chairs to attend Saturday board meeting	Executive Director & President	
	Receive update on action items on Thursday if applicable	Executive Director & President	
	100% of committee chairs to present activity report at Business Meeting	Executive Director & President	
	Create Committee Chair ribbon	Headquarters	
	Committees listed in Program	Annual Meeting Committee	
	Committees to create their own goals for the year to be presented to board	Executive Director & President	
<b>6. Quicker approval time on minutes</b>			
	Approve minutes from board meeting at the annual meeting during summer conference call.	Executive Director	

	Approve conference call minutes at interim board meeting.	Executive Director	
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- **ACTION:** A motion was made by Dr. Connelly to adjourn the meeting. The motion was seconded by Dr. Wilmot and passed unanimously.

Meeting adjourned at 10:03 AM