

**American Mosquito Control Association
March 27, 2010**

AMCA Board Members in Attendance

Doug Carlson, President
Janet McAllister, President-Elect
William Meredith, Vice President
Major S. Dhillon, Past President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
Stanton Cope, Mid-Atlantic
Roxanne Connelly, South Atlantic
Tom Wilmot, North Central
Dennis Walette, South Central
John Holick, West Central
James Lunders, North Pacific
Steve Mulligan, South Pacific
Yasmin Rubio-Palis, Latin-America

AMCA Staff

Sarah Gazi
Amy Williams
Kristin Brammell

Others in attendance

Joe Conlon
Jim Stark
Michael Hudon
Karl Malamud-Roam
Ken Bayless

CALL TO ORDER:

President Carlson called the AMCA Board meeting to order at 8:02 AM on March 27, 2010.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year.

APPOINTMENT OF PARLIAMENTARIAN:

President Carlson appointed Dr. Connelly as parliamentarian.

APPROVAL OF THE AGENDA:

The Board of Directors added the following items to Old Business: Survivor Group Coordination, World Mosquito Control Association, and the International Travel Ad Hoc Committee.

The Board of Directors added the following item to New Business: Potential Web Sponsor.

President Carlson called for a motion to approve the agenda.

- **ACTION:** A motion was made by Mr. Wallette to approve the agenda as presented. The motion was seconded by Mr. Lunders and passed unanimously.

MINUTES APPROVAL:

The Board of Directors reviewed the minutes from the October 23, 2009 Interim Board of Directors Meeting.

Dr. Cope recommended the following changes:

Page 9 – Specify what the \$300 was for in regard to the Public Education Committee request

Page 10 – Specify that no action was taken in regard to the proposal from Bob Peterson.

- **ACTION:** A motion was made by Ms. Whitman to approve the minutes of the Interim Board of Directors Meeting on October 23, 2009. The motion was seconded by Dr. Wilmot and passed unanimously.

It was requested that the minutes of all teleconferences be distributed to the Board for approval at their next meeting. For example, the June 2010 conference call minutes will be approved at the Interim Board of Directors Meeting.

HEADQUARTERS REPORT:

Ms. Gazi passed around the 75th Anniversary book. She indicated that much of her time has been dedicated to coordinating the production of this book as well as other items for the 75th Anniversary Celebration.

Ms. Gazi gave an update on overall AH staff activity and management hours.

- **ACTION:** A motion was made by Dr. Connelly to accept the Headquarters report as presented. The motion was seconded by Dr. Dhillon and passed unanimously.

TECHNICAL ADVISOR REPORT:

Mr. Conlon indicated that the NPDES and CWA issues have been taking up a great deal of his time. He has also posted comments to the Washington Department of Ecology by sending the comments to the individual mentioned on their website. He has also drafted comments in response to EPA's proposed rules regarding inert ingredients. Mr. Conlon has also spent a lot of time speaking about the legislative issues at the state and regional association meetings.

Mr. Conlon has been working with the Public Education Committee, the Local Arrangements Committee, and the PR team at Association Headquarters on coordinating and promoting the 2010 Education Day.

As chair of the Public Relations Committee, Mr. Conlon will be discussing the West Nile survivor group during his committee meeting tomorrow, March 28.

Mr. Conlon stated that Richard Pollack has items related to mosquito control that he is looking to donate. Dr. Cope also stated that the Armed Forces Pest Management Board had been contacted about this.

President Carlson acknowledged how many meetings Mr. Conlon has attended and thanked him for all his work over the past year.

- **ACTION:** A motion was made by Mr. Reinert to accept the Technical Advisor's report as presented. The motion was seconded by Dr. Wilmot and passed unanimously.

EXECUTIVE COMMITTEE REPORT:

President Carlson indicated that no action had been taken since prior to the Interim Board of Directors Meeting and therefore there is nothing to report.

- **ACTION:** A motion was made by Dr. Connelly to accept the Executive Committee report as presented. The motion was seconded by Ms. Whitman and approved unanimously.

NOMINATING COMMITTEE REPORT:

Dr. Dhillon congratulated Dr. Wilmot on becoming the next AMCA Vice President.

Ms. Gazi reviewed which elections will be held in the fall of 2010.

- **ACTION:** A motion was made by Mr. Lunders to accept the Nominating Committee report as presented. The motion was seconded by Mr. Reinert and approved unanimously.

TREASURER'S REPORT:

Mr. Inman discussed the legislative and regulatory expenses and indicated that these expenses will be offset by a donation from MVCAC and FMCA, as well as the meeting registration surcharge.

Mr. Inman reviewed the 2010-2011 draft budget. Discussion was held on several items including: the idea of omitting single day registration for the 2011 Annual Meeting, publications, decreasing budgets reflected in the dollar amount of sustaining membership dues, student competition revenue.

Currently Mr. Inman has budgeted for income of \$871,768 and expenses of \$869,229, resulting in a profit of \$2,539.

The budget will be revised during the week and returned to the Board of Directors on Thursday, April 1 for approval.

- **ACTION:** A motion was made by Dr. Cope to accept the Treasurer's Report excluding the 2010-2011 budget. The motion was seconded by Mr. Mulligan and approved unanimously.

FINANCE COMMITTEE REPORT:

Mr. Inman led a discussion on the Dan Boyd Award. The money in the fund has never been used nor has the award ever been given. Mr. Inman recommends folding the money currently in the fund into the Grassroots Fund. This item of discussion will go to the Finance Committee to discuss and will be presented back to the Board of Directors on Thursday, April 1, 2010.

- **ACTION:** A motion was made by Dr. Dhillon to approve the Finance Committee Report. The motion was seconded by Dr. Wilmot and approved unanimously.

MEMBERSHIP COMMITTEE REPORT:

Ms. Gazi indicated that membership is slightly down but still holding strong. Her recommendation was for the Board of Directors to charge the Membership Committee with a recruitment campaign.

- **CHARGE:** A charge was issued to the Membership Committee to work on a recruitment campaign.
- **ACTION:** A motion was made by Dr. McAllister to approve the Membership Committee report. The motion was seconded by Dr. Connelly and approved unanimously.

INDUSTRY COMMITTEE REPORT:

Ms. Whitman recommended that her committee work with Joe Conlon on updating the industry database

- **CHARGE:** A charge was issued to the Industry Committee to update the industry database with help from Joe Conlon.
- **ACTION:** A motion was made by Mr. Walette to approve the Industry Committee Report as presented. The motion was seconded by Mr. Lunders and approved unanimously.

AWARDS COMMITTEE:

The awards to be presented during the week were reviewed.

- **ACTION:** A motion was made by Ms. Whitman to approve the Awards Committee report as presented. The motion was seconded by Mr. Mulligan and approved unanimously.

BYLAWS COMMITTEE REPORT:

Dr. McAllister reported that Dr. Nasci will be stepping down as Bylaws Committee Chair. A replacement has not yet been identified.

- **CHARGE:** A charge was issued to the Legislative and Regulatory Committee to create a recommendation and verbiage for the Washington Conference organizer position. This verbiage will be submitted to the Bylaws Committee once approved by the Board. The recommendation will be presented to the Board at the meeting on Thursday, April 1.

A motion was made by Dr. McAllister to approve the Bylaws Committee report. Further discussion was held.

- **CHARGE:** A charge was issued to the Bylaws Committee to include the Public Education Committee as a subcommittee of the Public Relations Committee.

- **ACTION:** A motion was made by Dr. Wilmot to accept the Procedures Guidelines Manual as presented. The Bylaws Committee and Headquarters staff are requested to continue review of the Manual as it relates to the Public Education Subcommittee, Annual Meeting, Executive Committee and the role of the Past President's position in organizing the Washington Conference. The motion was seconded by Dr. Connelly and approved unanimously.
 - **CHARGE:** A charge was issued to the Past President to review the responsibilities of the Nominating and Awards Committee and the Past President's role as Chair of this committee, and also review the associated Awards Subcommittees for consistency with current practice and to revise as needed for inclusion in the next revision of the Procedures Guidelines.
 - **CHARGE:** A charge was issued to the Past President to have the Nominating and Awards Committee review the requirements for each AMCA Award with the respective Award advisory committee to insure that the required practices are being followed, and to recommend revisions to the Board as needed, which can be incorporated in the next revision of the Procedures Guidelines.
- **ACTION:** A motion was made by Dr. Connelly to approve the Bylaws Committee report as presented. The motion was seconded by Mr. Reinert and approved unanimously.

PUBLICATIONS COMMITTEE REPORT:

- **ACTION:** A motion was made by Dr. Dhillon to have Ms. Gazi meet with the *Wingbeats* Editorial Board to discuss the mailing list. The motion was seconded by Mr. Lunders and approved unanimously.

The *JAMCA* Editor's report was reviewed, including a letter from Dr. Mian regarding the honorarium and budget.

- **ACTION:** A motion was made by Mr. Mulligan to approve the JAMCA Editorial Board report. The motion was seconded by Dr. Dhillon and approved unanimously.
- **ACTION:** A motion was made to increase the JAMCA Editor's stipend based on Dr. Mian's letter to \$23,900. The motion was seconded by Mr. Mulligan and approved unanimously.
- **ACTION:** A motion was made by Mr. Reinert to approve the Newsletter Subcommittee report. The motion was seconded by Mr. Walette and passed unanimously.

ARCHIVES COMMITTEE:

Ms. Gazi indicated that the Archives Committee was extremely helpful in producing the 75th Anniversary video and book.

The meeting was running ahead of schedule. President Carlson jumped ahead on the agenda.

PUBLIC RELATIONS COMMITTEE REPORT:

Mr. Conlon gave his Public Relations Committee Report during his Technical Advisor's Report.

- **ACTION:** A motion was made by Dr. Wilmot to approve the Public Relations Committee Report. The motion was seconded by Dr. Rubio-Palis and approved unanimously.

PUBLIC EDUCATION COMMITTEE REPORT:

- **ACTION:** A motion was made by Dr. Dhillon to approve the Public Education report. The motion was seconded by Dr. Cope and approved unanimously.

SCIENCE AND TECHNOLOGY COMMITTEE REPORT:

President Carlson thanked the Regional Directors for sending him a list of contacts for the serology survey. Thirty individuals were asked to

participate in the serology survey. Thirteen individuals responded. The results of the survey will be examined after the annual meeting.

- **ACTION:** A motion was made by Mr. Reinert to accept the Science & Technology Committee report. The motion was seconded by Ms. Whitman and approved unanimously.

Dr. Cope indicated that Dr. Gordon will be the new chair of the Science and Technology Committee.

TRAINING & MEMBER EDUCATION COMMITTEE REPORT:

Dr. Connelly will step in as the new Training and Member Education Committee chair.

Ms. Gazi requested that everyone start thinking about webinar topics and speakers.

OLD BUSINESS:

World Mosquito Control Association

Dr. Dhillon reported that a Pan African Mosquito Control Association is being formed and they are creating their bylaws.

Dr. Dhillon also reported that a Latin American Mosquito Control Association is forming and they may have a chapter there by December 2010.

International Travel Ad Hoc Committee

Dr. Connelly indicated that she has done some general research and may have more information at the Interim Board of Directors Meeting.

NEW BUSINESS:

The Board of Directors reviewed a company, exterminators.networx.com, who is interested in sponsoring the AMCA website. The Board determined that this sponsor is not appropriate for the site.

President Carlson brought the agenda back to committee updates.

LEGISLATIVE & REGULATORY COMMITTEE REPORT:

Dr. Malamud-Roam announced that this would be his last meeting as chair of the Legislative and Regulatory Committee. Mr. Brown will be replacing Dr. Malamud-Roam.

Dr. Malamud-Roam ran down the subcommittees and who is/will be chairing them in 2010-2011.

CWA – Karl Malamud-Roam

ESA – Michael Hudon

Washington Conference – Joe Sanzone

Chemical Control – TBD

PESP – Doug Wassmer

Federal Lands/Refuges – Ed Fussell

Federal Funding – TBD

Dr. Malamud-Roam recommended revising the process of creating AMCA's position papers and creating one page action requests. He also recommended keeping position papers in the website year round.

Dr. Malamud-Roam discussed the big issues:

The legal battle is not over with CWA. The EPA has been cooperative and listened to our concerns.

New data requirements are coming in regarding chemicals.

As far as federal funding goes, support is going away.

Mr. Hudon gave an update on the Endangered Species Act and his subcommittee's suggested actions. His subcommittee will be working on a position paper, compiling documents, visiting the USFWS/NMF offices, and keeping up to date with ES issues.

President Carlson provided the Board with the PESP update. The PESP Subcommittee recommended two applicants for PESP partnership under the AMCA auspices; Salt Lake City MAD and Anastasia MCD.

- **ACTION:** A motion was made by Dr. Meredith to accept the Salt Lake City MAD and Anastasia MCD as PESP partners under the AMCA auspices. The motion was seconded by Mr. Reinert and approved unanimously.

ANNUAL MEETING COMMITTEE REPORT:

Dr. McAllister indicated that Mr. Rico is grateful for his new laptop.

Ms. Brammell reported that as of March 23, 684 people were registered for the 2010 Annual Meeting. Of the 684 registrants, 540 are paying registrants.

Ms. Brammell also reported that 277 abstracts were accepted which is slightly down.

It was also stated by Ms. Brammell that AMCA has two fewer exhibitors in 2010 but exhibitor fee income was only down \$400 from last year. Also, there were no complaints about the new exhibitor fee structure.

In regard to sponsorship, Ms. Brammell indicated that AMCA has exceeded the sponsorship budget. Several new sponsorship items were available this year and those items were quickly sponsored.

Mr. Inman suggested maybe getting rid of the poster session luncheon if it is not sponsored in the future.

Dr. Meredith thanked Dr. McAllister and Ms. Brammell for their work on the program. Dr. Meredith indicated that he was concerned at first about filling the agenda.

A discussion was held about abstract processing pros and cons. It was concluded that there were no major issues.

- **ACTION:** A motion was made by Ms. Whitman to approve the Annual Meeting Committee report. The motion was seconded by Mr. Reinert and approved unanimously.

OLD BUSINESS:

Website:

Ms. Gazi and Ms. Williams reviewed the information provided by Association Headquarters Inc. regarding the costs for AH to redesign the AMCA website as well as transfer the data to a new AMS system.

President Carlson recommended that an Ad Hoc Committee be created as well as an RFP. Dr. McAllister will appoint individuals to the Website Ad Hoc Committee.

Board Restructuring:

West Central MVCA has been discussing which states are in their region. Dr. McAllister stated that she does not believe that regions determined by other associations should drive AMCA's decisions.

It was also reported that Manitoba is interested in aligning with the Northwest MVCA.

Dr. Wilmot stated that he does not feel that this needs to really be addressed unless the regions become a problem.

Survivor Group Coordination:

Mr. Conlon had nothing else to add above what he stated in his TA report.

Dr. McAllister recommended reaching out to survivor groups more.

Mr. Conlon will identify survivors to potentially go to the Washington Conference.

NEW BUSINESS:

The Regional Directors updated the Board on their activities since the October Interim Board of Directors Meeting.

The Board thanked Dr. Dhillon who will be rotating off the Board on Wednesday.

President Carlson thanked everyone for their support during his presidency.

ADJOURNMENT:

- **ACTION:** A motion was made by Dr. Connelly to adjourn. The motion was seconded by Dr. Dhillon and approved unanimously.

The meeting adjourned at 4:37 PM.