

**American Mosquito Control Association
July 15, 2010**

AMCA Board Members in Attendance

Janet McAllister, President
William Meredith, President-Elect
Tom Wilmot, Vice President
Doug Carlson, Past President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
Stanton Cope, Mid-Atlantic
Roxanne Connelly, South Atlantic
Jim Stark, North Central
Dennis Walette, South Central
John Holick, West Central
James Lunders, North Pacific
Steve Mulligan, South Pacific

AMCA Staff

Sarah Gazi

Others in attendance

Joe Conlon
Dave Brown

Not in attendance

Yasmin Rubio-Palis, Latin-America

CALL TO ORDER:

President McAllister called the AMCA Board meeting to order at 11:02 AM EDT on July 15, 2010.

APPROVAL OF THE AGENDA:

The Board of Directors added the following items to New Business: *Culex* symposium at 2011 Annual Meeting, NOI threshold for NPDES permit, and Richard Pollack archive items.

Mr. Mulligan expressed his displeasure with having this board meeting via conference call. He would prefer to just meet at the Interim Board Meeting and Annual Meeting.

President McAllister explained that part of the 2010 goals, as set at the 2010 Annual Meeting, was to approve the minutes in a timelier manner. She stated that we can add this discussion under Old Business.

Mr. Conlon recommended we move this discussion to the Interim Board of Directors Meeting.

President McAllister deferred the conversation on board conference calls to the Interim Board of Directors Meeting in an effort to keep this call short.

- **ACTION:** A motion was made by Mr. Walette to approve the agenda as presented. The motion was seconded by Dr. Wilmot and passed with one opposition.

MINUTES APPROVAL:

The Board of Directors reviewed the minutes from the March 27, 2010 Board of Directors Meeting.

Dr. Cope and Mr. Stark recommended the following changes:

Page 4 – Add an “s” to the end of “meeting”

Page 8 – Correctly spell “Committee”

Page 9 – Change “if” to “of”

Page 12 - Add an “s” to the end of “association”

Add a note to clarify the jumping ahead of the agenda and then going back.

The Board of Directors reviewed the minutes from the April 1, 2010 Board of Directors Meeting.

No changes were made.

- **ACTION:** A motion was made by Mr. Reinert to approve the minutes of the Board of Directors Meeting on March 27, 2010 and April 1, 2010 with the requested changes. The motion was seconded by Mr. Lunders and passed with one opposition.

It was requested that the minutes of all teleconferences be distributed to the Board for approval at their next meeting. For example, the June 2010 conference call minutes will be approved at the Interim Board of Directors Meeting.

TREASURER'S REPORT:

Mr. Inman reviewed the preliminary unaudited July 2010 financial statement.

Mr. Inman stated that this fiscal year we have a loss of \$143,045 on a cash accounting basis. This is the least amount AMCA has had in the bank for some time.

Mr. Inman addressed the substantial legislative and regulatory fees that AMCA paid during the 2009-2010 fiscal year and compared the revenue and expenses over the past 10+ years, stating that overall AMCA has had more revenue than expenses for legislative advocacy over these 10+ years.

Ms. Gazi reminded the Board that the preliminary June 2010 financial statement was a very rough draft and had not yet been reconciled or audited.

There were no comments or questions.

2010 ACTION ITEM UPDATES:

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Action Item	Status
Committees encouraged to set goals for 2010	Ms. Gazi reported that the Publications Committee was the only committee to submit their 2010 goals. President McAllister instructed Ms. Gazi to keep requesting them.
Review Appendix E of the Policy & Procedures Manual - Guidelines for Annual Meetings	Ms. Gazi stated that Ms. Brammell is hoping to get a draft of Appendix E to the Annual Meeting Committee soon in hopes of getting it approved at the Interim Board of Directors Meeting.
Work on creating an inventory of the AMCA archived materials and a procedure for adding to it.	Mr. Reinert stated that Dr. Patterson wrote an article in hopes of finding what items are out there to compile into a database.
Include the Public Education Committee as a subcommittee of the Public Relations Committee in the policy manual.	Mr. Lunders indicated that there is no update at this time.
Include the drafted wording that addresses the Past President's duties in regard to the Washington Conference.	Mr. Lunders indicated that there is no update at this time.
Update the policy manual to reflect combining the Grassroots and Boyd Funds into the Boyd-Ariaz Grassroots Fund. (work with Nominating/Awards Committee)	Mr. Lunders indicated that there is no update at this time.
Update the standing charges of the Bylaws and Policy Committee in the policy manual to reflect that the committee should only be recording the result of the policies set and written by the board.	Mr. Lunders indicated that there is no update at this time.
Develop and implement a membership recruitment/retention campaign.	Ms. Gazi reported that this is in progress.
Update the industry database with help from Joe Conlon.	Mr. Conlon and Ms. Whitman stated that there is currently no progress at this time.
Look into the options and possibility of creating an international travel fund	Dr. Connelly stated that they were going to hold a conference call but there was a scheduling conflict. Dr. Connelly expressed that she is looking for ideas. She did look into the NIH travel grant but did not feel that it was appropriate.
Formalize Volunteer of the Year Award	Mr. Carlson reported that he gave Ms. Gazi some wording to review. He plans to now get committee input during their next conference call and will submit final wording the board at the Interim Board of Directors Meeting.

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<p>Review the requirements for each AMCA Award with the respective Award advisory committee to insure that the required practices are being followed, and to recommend revisions to the Board as needed, which can be incorporated in the next revision of the Procedures Guidelines</p>	<p>Mr. Carlson will have an update at the Interim Board of Directors Meeting.</p> <p>Mr. Carlson asked the board to consider and submit candidates for the upcoming awards. He has currently received nominations for Presidential Citation and Medal of Honor.</p>
<p>Review the processes and criteria for the Boyd-Ariaz Grassroots Fund/Award. Forward recommendation to the Bylaws & Policy Committee for inclusion in the policy manual.</p>	<p>Mr. Carlson will have an update at the Interim Board of Directors Meeting.</p>
<p>Review the responsibilities of the Nominating and Awards Committee and the Past President's role as Chair of this committee, and also review the associated Awards Subcommittees for consistency with current practice and to revise as needed for inclusion in the next revision of the Procedures Guidelines.</p>	<p>Mr. Carlson will have an update at the Interim Board of Directors Meeting.</p>
<p>Create a Website Ad Hoc Committee</p>	<p>Dr. McAllister reported that this ad hoc committee has had quite a bit of email correspondence, they have sat in on a software demo and Ms. Gazi is currently looking at other solutions for comparison. The ad hoc will hold a conference call again soon to discuss what AMCA wants and needs. Three companies will be presented with a recommendation at the Interim Board of Directors meeting for Board review.</p>
<p>Continue to work on the WNV survivor group</p>	<p>Mr. Conlon will be participating in a conference call on August 3 with survivor group leaders to discuss how they can participate and discuss how to operate a survivor group.</p>
<p>Look at author instructions in regard to units of measure and toxicology units.</p>	<p>Dr. McAllister indicated that a discussion had been started.</p>
<p>Look at AMCA's <i>not</i> endorsing misting systems but endorsing barrier spraying. Examine what data has been generated showing the systems work (or don't) and compare them based on scientific studies.</p>	<p>This committee has had a conference call and has begun discussion.</p>
<p>Review the serology survey results and provide</p>	<p>This committee has had a conference call and has begun discussion.</p>

recommendations and comments on its content and the manner in which it may be applied.	
Continue working on national database of certification contact information for each state to be placed on the AMCA website.	No update at this time.

2010 GOAL UPDATES:

Goal #1 – Create an active young professionals group

Dr. Connelly reported that this goal is going well. She and Dr. Cope have been working with Ms. Chaskopoulou who has written an article for Wing Beats. They are also planning on having a career panel discussion followed by a social at the 2011 Annual Meeting.

Dr. Cope also stated that they have developed a logo for the AMCA Young Professionals group.

Goal #2 – Increase the support for the Latin American Symposium

Ms. Gazi pointed out that a vendor list is still being compiled by Dr. Clark and Dr. Rubio-Palis.

Mr. Inman indicated that he has had contact with one company that might be interested in donating.

Goal #3 – Coordinate 3 webinars

Dr. Connelly received some responses to her request for topics.

Dr. Connelly will be meeting with Carlton Layne to discuss an upcoming webinar that he will be presenting for AMCA on interpreting insecticide labels.

Mr. Conlon will also be giving a webinar on giving presentations.

Dr. Strickman will be giving a webinar on repellents.

Other potential webinars were discussed but there is no solid update on these at this time.

Goal #4 – Increase Membership

Ms. Gazi reported that with the help of Mr. Conlon, an email was sent to former members and prospects.

Membership has increased from 1609 to 1676 since March. Ms. Gazi pointed out that the AMCA member database is not extremely reliable and often contains duplicate records during dues renewal time.

Additional efforts will be made to increase membership during and after renewal time.

Goal #5 – Increase committee involvement

The 2011 Annual Meeting will indicate the progress of this goal.

Goal #6 – Quicker approval time on minutes

This conference call has contributed to meeting this goal.

REGIONAL DIRECTOR UPDATES:

Dr. McAllister asked if any Regional Directors had any significant updates to give.

Mr. Mulligan mentioned the reduction of infrastructure, capabilities, and cutbacks in the South Pacific region.

Dr. McAllister also pointed out the Mulrennan lab being shut down and the Harvard lab recently being shut down. She stated that there is not much AMCA can do except for show support when we are asked.

Dr. Connelly reported on the locally acquired dengue in the South Atlantic region.

Mr. Lunders reported on the threat to adulticiding in the North Pacific region because of salmon.

Dr. Cope reported that he has been working with Dr. Harrison and Dr. Turell on getting *Ae. japonicus* tested for transmission of viruses in the US.

OLD BUSINESS:

Richard Pollack Archive Items:

Dr. Cope stated that Dr. Pollack has sent eight boxes of scientific reprints and other items to the Armed Forces Pest Management Board (AFPMB) from the Dr. Spielman collection. He is hoping that everything will be entered into the AFPMB system for everyone's use soon.

NOI Thresholds:

Mr. Conlon surveyed the Board to find out what AMCA wants to recommend for NOI thresholds.

Mr. Brown supported AMCA endorsing no threshold.

A lengthy discussion was held on which direction we should pursue.

Dr. Meredith suggested that we go ahead with recommending no threshold.

- **ACTION:** A motion was made by Mr. Carlson to have Mr. Conlon proceed with a recommendation of zero threshold. The motion was seconded by Mr. Reinert and passed unanimously.

NEW BUSINESS:

WHOPES:

Dr. McAllister explained that AMCA has received a letter from Dr. Dame recommending that AMCA appoint Dr. Clark to represent AMCA in WHOPES.

Discussion was held and a recommendation was made that a board member or the technical advisor should serve as the AMCA representative.

Dr. McAllister stated that a decision does not need to be made today but the Board should be thinking about it.

Mr. Mulligan recommended deferring this topic to the Interim Board of Directors Meeting.

Dr. McAllister appointed Mr. Mulligan and Dr. Cope to develop pros and cons for the Board to review at the Interim Board of Directors Meeting during Old Business.

***Culex* Symposium:**

Mr. Brown reported to the Board that Dr. Washino is looking to put together a *Culex* symposium at the 2011 AMCA Annual Meeting and wants to have a global perspective however there is a challenge with travel funding.

Mr. Brown proposes AMCA create a revenue and expense line to help support travel for this symposium. Mr. Brown estimates that \$10,000 would be needed and that this may tie into the International Travel Ad Hoc Committee.

Dr. McAllister pointed out that speakers are typically expected to pay their own travel costs.

Mr. Brown will submit a proposal with more accurate dollar amounts for review at the Interim Board of Directors Meeting.

ADJOURNMENT:

- **ACTION:** A motion was made by Mr. Lunders to adjourn. The motion was seconded by Dr. Connelly and approved unanimously.

The meeting adjourned at 12:44 PM EDT.